

## List of GLAC Informal Rules

(Last updated: 05/05/2006)

**Please Note: Club's Informal rules that were created in the past, remain in effect until they are modified, eliminated, or overruled by the club's current constitution (by-laws). This is a historical account of our informal rules. Thus, the rules documented at the bottom of this list may in fact have been modified or eliminated by new informal rules, or overruled by the club's current constitution.**

### **April Officer Meeting (04/18/2006)**

Equipment may be reserved for use on both announced club activities as well as for private events on a "first come, first serve" basis. *(This rule has not yet ratified by a membership vote.)*

### **March Membership Meeting (03/14/2006)**

Recent SPAM'ing of the club officers lead to the recommendation that all information in the form of personal email addresses, phone numbers, and last names from our GLAC web site. Members agreed that the upcoming trips and activities should continue to be listed, but reference [glacevents@yahoo.com](mailto:glacevents@yahoo.com) as the avenue for interested non-members to get more details. The club's Secretary would then forward these emails to the respective trip leader.

### **November Meeting (11/08/2005)**

The club created a new position called Database Manager. This is a volunteer position rather than an officer position, but the person filling this duty will receive free membership dues while fulfilling this duty.

Annual membership dues for 2006 were established at \$20 per membership for both "Single" & "Family" memberships.

### **October Meeting (10/11/2005)**

A new club Constitution (By-laws) was ratified on 10/11/2005. Draft 2.1 version was approved with one change made to it regarding the distribution of one copy of the newsletter to each household. The new Constitution is dated October 2005 and supersedes all previous versions.

### **January Meeting (01/11/2005)**

Annual membership dues for 2006 were established at \$20 per membership for both "Single" & "Family" memberships.

### **October Meeting (10/12/2004)**

Carolyn Pesheck proposed that the club join the North Country Trail Association. Cost is a \$40 annual donation. The club voted to join this association. This membership needs to be approved the club each time our dues are due.

### **May Meeting (05/11/2004)**

Instead of adding a "privacy statement" to our club's Constitution (by-laws) the club approved the following privacy statement to be used informally"

"The information contained on this document, web site, newsletter, or flyer is intended solely for the use of the members of the Great Lakes Adventure Club or authorized individuals. If you are not a member of the Great Lakes Adventure Club or authorized individuals, you are hereby notified that any use, disclosure, copying, distribution, or action taken without authorization to the contents of

this document, web site, newsletter, or flyer is strictly prohibited. The unauthorized use and/or distribution of names, images, telephone numbers, and e-mails address is strictly prohibited without the written consent of the individual (s) who's information or images are being used and/or the Great Lakes Adventure Club officers."

### **July Meeting (07/08/2003)**

Club members decided that it was not appropriate to forward political or other emails to other club members. Individual members can continue to send emails to other individual members if they choose (e.g. for GLAC trips & impromptu activities).

### **February Meeting (02/11/2003)**

Club members felt it was inappropriate to single out one activity for financial sponsorship by our club. Thus, the club voted not to provide financial support for the Dragon Boat Races.

Last year, the club helped sponsor our Dragon Boat Races team. This was done because some team members who had signed up for the race had cancelled out at the last minute. This was a one-time allocation of club funds, and the club decided that it is not appropriate to sponsor the Dragon Boat Races this year.

Note: Since there are no "Official" club activities, our Constitution (by-laws) has to first be modified or temporarily suspended in order for the club to properly approve financial support for most club activities.

### **February Meeting 2003**

The club decided to authorized up to \$10 per month could spent on web host fees, plus the cost (\$17.50 for two years) of obtaining a registered domain name for our club's web site.

### **January Meeting 2003**

Annual Dues were increased from \$15 to \$20 per membership for both "Single" & "Family" memberships. This was done because our club's Treasurer indicated that our current annual dues would need to be increased by about \$5 per membership to cover the cost of moving our web site from a free web host to a fee based web host service.

### **December Meeting 2002**

Annual Dues are \$15 per membership for both "Single" & "Family" memberships.

### **June Meeting (06/11/2002)**

Laurie Dahlman proposed that the club pay 1/2 of the Dragon Boat Registration. The club members voted to pay \$175 this year (1/2 of the registration fee) and next year the club will discuss this at the beginning of the year. The club needs to decide next year if the registration fee will be paid and then ensure that funds are available. One person discussed the possibility of doing bake sales or other fundraisers if necessary. This year, the participants will pay \$9 each and the club will pay \$175.

Note: Since there are no "Official" club activities, our Constitution (by-laws) has to first be modified or temporarily suspended in order for the club to properly approve financial support for most club activities.

### **January Meeting (01/08/2002)**

Annual Dues are \$15 per membership for both "Single" & "Family" memberships.

**December Meeting (12/11/2001)**

Annual Dues are \$15 per membership for both "Single" & "Family" memberships.

**February Meeting (02/13/2001)**

The club's Treasurer passed out \$5 rebates to members who had paid \$20 for their 2001 dues.

**January Meeting (01/09/2001)**

The club voted to approve three amended changes to our by-laws. The changes were listed at the bottom of the existing club constitution, originally dated 11/11/1997).

The informal policy regarding whom is allowed to use club-owned equipment, and who is allowed to sign it out was discussed, and the following was decided: Only paid-up members may sign out equipment. The member who has organized an adventure should be the one to sign out club equipment for use my guests, who are allowed and welcome to use it. This is one of the reasons for having equipment to loan out, to encourage new people to join. Priority shall go to the announced trip over an impromptu activity. Guests must have signed the guest list within the year, and have gone on no more than one activity.

The club discussed and voted on Article 5, Section 2. Guests will receive a single newsletter. There was discussion about sending two or three, but one was re-affirmed.

The club's annual dues were reduced from \$20 to \$15 per membership.

**May Meeting (05/02/2000)**

The club voted to change the meeting place and day. As of July 11, 2000, we will be meeting on the 2<sup>nd</sup> Tuesday of the month (instead of the 1<sup>st</sup> Tuesday), and the we will be meeting at "Oshtemo" Library, which is next to the Oshtemo Fire Station on M43, just west of Meijer (instead of the Portage Public Library).

**February Meeting (02/01/2000)**

A club member volunteered to have T-shirts and sweatshirts printed the GLAC logo. Club members approved the use of club funds to pay the \$10 set-up fee. Members that would like to purchase shirts would pay the remaining costs (e.g. shirt & and printing costs) of the shirts that they buy.

**January Meeting (01/04/2000)**

Annual Dues are \$20 per membership for both "Single" & "Family" memberships.

**December Meeting (12/07/1999)**

Annual Dues are \$20 per membership for both "Single" & "Family" memberships.

**April Meeting (04/01/1999)**

Annual Dues are \$20 per membership for both "Single" & "Family" memberships.

**January Meeting (01/05/1999)**

Annual Dues are \$20 for a "Single" membership & \$25 for a "Family" membership.

**December Meeting (12/01/1998)**

Annual Dues are \$20 for a "Single" membership & \$25 for a "Family" membership.

**January Officers Meeting (01/18/1998)**

The club held an Officers Meeting (that was open to all members) to discuss ways to increase

interest in our club. A few changes will be tried based upon this Officers Meeting. First, we'll give people a few minutes to socialize & greet guests at the start of each monthly meeting. Second, we'll put most business discussions into a board meeting, which will be held once per quarter and after one of our monthly meetings. The next board meeting will be held after our April monthly meeting. Third, we'll plan programs at many of our meetings. If you have any ideas for programs, let an officer know. Some food (cookies & snacks) and drinks will be also available at future meetings.

We also discussed our current place, and decided was not the best place for our monthly meetings – it has bad acoustics, lacks warmth and opportunity for the types of activities we would like to add. After much searching, we decided to move our meeting location from Maple Hill Mall to Portage Public Library. This new location costs a lot less to rent (\$15/month), has audio-visual equipment we might want to use, allows food, and is very close to the Bicentennial Park and Celery Flats. This new location will allow us to bike ride & canoe down Portage Creek before future meetings, as the weather warms up.

### **January Meeting (01/06/1998)**

Meetings are held at Maple Hill Mall on the 1<sup>st</sup> Tuesday of the month at 7 PM in the community room.

The officers reconsidered our current dues, and decided that the budget could be met with dues of \$20 for a "Single" membership & \$25 for a "Family" membership, with no equipment [initiation] fee for new members. Approximately \$5 per [paid] membership of this will be used to buy equipment. We also decided to eliminate the one-time equipment [initiation] fee for new members to make the club more affordable for new people to join. This new fee structure was approved at our January monthly meeting. If you have already paid more than this amount, please see the club's Treasurer for your refund.

The club is also looking for a new meeting location that has more ambiance than Maple Hill Mall. Schrier Park and Cozy's locations have been suggested. We hope to select a new meeting location at our February meeting.

There will be a GLAC Officers Meeting on January 18, 1998 to discuss ways to attract new members to our club. This meeting is open to all club members. We plan to hold these meetings a couple times during the year to get more people involved in this process.

### **December Meeting (12/02/1997)**

Dues for 1998 are due by March 1<sup>st</sup> and will be \$25 for "Single" membership and \$30 for "Family" membership.

### **November Meeting (11/04/1997)**

The club voted to approve amended changes to our by-laws, which had been recommended by our by-laws review committee. The changes have been incorporated into a new document (dated 11/11/1997).

Dues for 1998 were reviewed and it was decided that an increase was needed. However, to ease the burden on prospective new members, the one time initiation fee was eliminated. Rather than using an initiation fee, the club decided to try to set aside \$5 of each [paid] membership for the purchase of equipment. Thus, dues for 1998 will be \$25 for "Single" membership and \$30 for "Family" membership.

### **October Meeting (10/07/1997)**

Meetings are held at Maple Hill Mall in the Community Room. Dues are \$15 for "Single" membership and \$20 for "Family" membership. New members pay a one-time initiation fee of \$15 [per person] that is used to purchase club equipment.

**June Meeting (06/03/1997)**

A recent scan of the Internet revealed the Great Lakes Adventure Club's name being associated with a political position on a piece of legislation. While we do encourage our members to contact their representatives on behalf of some environmental causes, and have circulated petitions on various occasions, the club as a whole cannot endorse any political positions without the voting consent of the membership at large. Please exercise discretion in using the club's name in this way.

**January Meeting (01/07/1997)**

Meetings are held at Maple Hill Mall in the Community Room. Dues are \$15 for "Single" membership and \$20 for "Family" membership. New members pay a one-time initiation fee of \$15 [per person] that is used to purchase club equipment.

**December Meeting (12/03/1996)**

Meetings are held at Maple Hill Mall in the Community Room. Dues are \$15 for "Single" membership and \$20 for "Family" membership. New members pay a one-time initiation fee of \$15 per person.

**May Meeting (05/07/1996)**

Meetings are held at Maple Hill Mall in the Community Room for the first time. We still meet on the 1st Tuesday of each month at 7 PM.

**April Meeting (04/02/1996)**

Meetings were held at Wayside West for the last time. Wayside is closing our meeting room for their remodeling project. So starting with our May 1996 meeting, meetings will be held at Maple Hill Mall in the Community Room.

A post office box for club mail was approved by a membership vote. This should reduce or eliminate the problem of past officers' continuing to receive club mail at their homes long after their terms of office have ended.

**March Meeting (03/05/1996)**

Meetings are held the 1st Tuesday of each month at Wayside West at 7 PM. Dues are \$10 for "Single" membership and \$15 for "Family" membership. New members pay a one-time initiation fee of \$15 per person. Dues need to be paid by March 1st of each year.

The following Absentee Ballot was included with the GLAC Adventurer (March 1996):

1. Move monthly meetings to Maple Hill Mall & raise dues in 1997 an additional \$5 per membership.

Yes\_\_\_ No \_\_\_

2. Change to quarterly meetings that will be held at Maple Hill Mall and not raise dues until required. (Cost of Maple Hill Mall meeting room is \$25 per month for 2 hours.)

Yes\_\_\_ No \_\_\_

3. Acquire a Post Office Box for a cost of \$40 per year to be used as our club's address.

Yes\_\_\_ No \_\_\_

**February Meeting (02/06/1996)**

After our January meeting, management of Wayside West approached our chairperson. In order to keep a waitress for our meetings, management wanted to collect a \$1 per person gratuity at each of our meetings. The club voted to wave the need for a waitress, and order their drinks directly from the bar. Note: It was later learned that there had been some miscommunication between our chairperson and Wayside West's management. Management wanted us to start paying a monthly fee (of about \$30 per month) in order to continue holding our club meetings at Wayside West.

#### **January Meeting (01/09/1996)**

Meetings are [normally] held the 1'st Tuesday of each month at Wayside West at 7 PM. Dues are \$10 for "Single" membership and \$15 for "Family" membership. New members pay a one-time initiation fee of \$15 per person. Dues need to be paid by March 1'st of each year.

#### **December Meeting (12/05/1995)**

Meetings are held the 1'st Tuesday of each month at Wayside West at 7 PM. Dues for 1996 are \$10 for "Single" membership and \$15 for "Family" membership. New members pay a one-time initiation fee of \$15 per person. Dues need to be paid by March 1'st of each year.

#### **March Meeting (03/07/1995)**

Meetings are held the 1'st Tuesday of each month at Wayside West at 7 PM. Dues are \$10 for "Single" membership and \$15 for "Family" membership. New members pay a one-time initiation fee of \$15 per person. Dues need to be paid by March 1'st of each year.

#### **January Meeting (01/03/1995)**

Meetings are held the 1'st Tuesday of each month at Wayside West at 7 PM. Dues are \$10 for "Single" membership and \$15 for "Family" membership. New members pay a one-time initiation fee of \$15 per person. Dues need to be paid by March 1'st of each year.

In 1994, 80% of our expenses were newsletter related.

#### **December Meeting (12/06/1994)**

Meetings are held the 1'st Tuesday of each month at Wayside West at 7 PM. Dues for 1995 are \$10 for "Single" membership and \$15 for "Family" membership. New members pay a one-time initiation fee of \$15 per person. Dues need to be paid by March 1'st of each year.

#### **August Meeting (08/02/1994)**

We now have a form that members are asked to fill out for new trips and then give to our club's Secretary. Filling out this form will insure that accurate information gets into the newsletter.

#### **January Meeting (01/04/1994)**

Meetings are held the 1'st Tuesday of each month at Wayside West at 7 PM. Dues are \$10 for "Single" membership and \$15 for "Family" membership. New members pay a one-time initiation fee of \$15 per person. Dues need to be paid by March 1'st of each year.

#### **December Meeting (12/07/1993)**

Meetings are held the 1'st Tuesday of each month at Wayside West at 7 PM. Dues are \$10 for "Single" membership and \$15 for "Family" membership. New members pay a one-time initiation fee of \$15 per person. Dues need to be paid by March 1'st of each year.

#### **October Meeting (10/05/1993)**

Changes that had been made to our by-laws this year have been incorporated into a new document (dated 09/06/1993), which was distributed to all member with our October newsletter.

The club voted that the following three by-law questions didn't need to be formally incorporated in any way into our current by-laws (which was just re-issued 09/06/1993):

- 1) Should we permit members leading GLAC adventures to personally profit money wise from the activity? (The purpose for this club is to join together outdoor adventure seeking people so that they may meet, plan, & then participate in outdoor adventures as friends, rather than serve as free advertising for professional "Trip Outdoor Adventure Outfitters.")
- 2) If there is only one GLAC member going on an adventure trip with other non-members, can GLAC equipment be used for the trip?
- 3) Traditionally, there have not been any additional costs to guests who take part in our activities. This equal treatment helps the club to obtain new members. Should we state this informal policy in our by-laws?

The majority consensus was to keep the by-laws sweet, short, and simple. Any club practices or policies, which are not mentioned directly in the by-laws, are the discretion of its members.

### **August Meeting (08/03/1993)**

Questions were generated at our 2<sup>nd</sup> quarter Officer Meeting held on May 18, 1993 for a survey that was distributed to members with the June newsletter. *Survey Results:* There were a total of 25 responses from a possible 90 (28%). Although this does not constitute a quorum vote, it does indicate a general input as to how the club wants our excess funds to be spent.

<u>ITEM</u>	<u>YES</u>	<u>NO</u>
GLAC Parties	21	2
Annual Donations	21	4
First Aid Training	18	6
Photo Cont. Prizes	12	11
Equip. Suggestions	11	6

### **March Meeting (03/02/1993)**

*By-law Changes: The following two changes were voted Into effect:*

1) "Any expenditure of \$25 or more must be approved by a GLAC quorum vote, except for newsletter expenditures."

2) During the monthly meetings, new tips will now be discussed after the business news and before old trips. The wording of our current by-laws will need to be modified.

### **January Meeting (01/05/1993)**

Meetings are held the 1<sup>st</sup> Tuesday of each month at Wayside West at 7 PM. Dues are \$10 for "Single" membership and \$15 for "Family" membership. New members pay a one-time initiation fee of \$15 per person. Dues need to be paid by March 1<sup>st</sup> of each year.

### **December Meeting (12/01/1992)**

Meetings are held the 1<sup>st</sup> Tuesday of each month at Wayside West at 7 PM. Dues are \$10 for "Single" membership and \$15 for "Family" membership. New members pay a one-time initiation fee of \$15 per person. Dues need to be paid by March 1<sup>st</sup> of each year.

### **April Meeting (04/07/1992)**

The club officers held a meeting on March 8<sup>th</sup>. A number of topics recently brought up by members were discussed. Those included:

1 changing the term "equipment fee" to "initiation fee" since not all of the money goes to buy equipment. This change was voted on and adapted at the April [1992] meeting.

2 it was decided that the club would continue its policy of waiving the year's dues for new members who joined since October of the previous year. It was also noted that the cost of the February and March newsletters was \$0.81/copy (printing & postage) within the budgeted \$10 dues/member/year.

### **January Meeting (01/07/1992)**

Meetings are held the 1'st Tuesday of each month at Wayside West at 7 PM. Dues are \$10 for single membership and \$15 for family membership \*. New members pay a one-time equipment fee of \$15 per person. Dues need to be paid by March 1'st of each year.

\* - GLAC defines a family as "a household with two or more GLAC'ers who are willing to accept one newsletter at their address and promise to share."

### **December Meeting (12/03/1991)**

Meetings are held the 1'st Tuesday of each month at Wayside West at 7 PM. Dues are \$10 for single membership and \$15 for family membership \*. New members pay a one-time equipment fee of \$15 per person. Dues need to be paid by March 1'st of each year.

\* - GLAC defines a family as "a household with two or more GLAC'ers who are willing to accept one newsletter at their address and promise to share."

Note: Meeting minutes for December meeting was never published or distributed.

### **October Meeting (10/01/1991)**

The order of the meeting was changed with "new" trips announced first then the "old" trip reports being given. This allows people who need to leave early the chance to hear & announce new trips.

### **May Meeting (05/06/1991)**

The club voted to approve three amended changes to our by-laws. The changes were listed at the bottom of the existing club constitution, originally dated 11/11/1997).

The club voted to approve the new proposed rewrite to our by-laws with two changes (to Article V, Sections 2 & 3). Note: The club's new by-laws was titled "Constitution Of The Great Lakes Adventure Club" but was not dated.

### **April Meeting (04/02/1991)**

The club's officers have decided to rewrite the club by-laws, which are very outdated. The proposed revised by-laws draft was included with the April newsletter for member input. The officers will review input from members and present a finished by-laws document that will be voted on at the May meeting.

### **March Meeting (03/05/1991)**

The club's officers have decided to rewrite the club by-laws, which are very outdated. The proposed rewrite by-laws will be published in the newsletter for member input and then voted on at an announced meeting. If you have any issues or items you would like addressed in the by-laws, please write it down and give it to one of the officers before the April meeting.

A request for investigating multiple member household membership fees was made at the February meeting. The officers discussed this and proposed a \$15 "Family" membership. A motion was made to accept this proposal, voted on and passed.

The March meeting minutes referenced the club's Donation Policy Guidelines, but didn't state the actual policy. However, it did indicate that sponsoring Olympic world racer "Wayne Dickert" did not qualify.

Questions about the informal club policy for dividing up car pool gasoline expenses surfaced again. The officers discussed and decided not to propose any changes to the policy that had been agreed upon by the club membership several years ago. The policy is: "The drivers of vehicles do not pay any of the expenses for gasoline on the trip. The cost of the gasoline is divided up amongst all of the riders regardless of which vehicle they actually ride in. This is usually best handled by A) all riders contribute to a gas "kitty" at the start of the trip, B) gasoline purchases paid out of the "kitty" then, C) any extra money in the "kitty" split up and returned to the riders. The responsibility for initiating this policy starts with the trip organizer and by default anyone can offer to help with this."

Note: The above carpooling policy was later replaced by our current informal policy at a future GLAC meeting in 1991, but was never documented by the club's Secretary. It is basically as follows: "Trip organizers are responsible for determining how carpooling expense will be shared (by the people in the carpools that they organize). And that the trip organizer needs to inform people what their policy will be before the trip, so that people can decide if they want to participate in the carpool (being organized by the trip organizer)."

#### **January Meeting (01/08/1991)**

Meetings are held the 1<sup>st</sup> Tuesday of each month at Wayside West at 7 PM. Dues are \$10 for membership renewal. New members pay a one-time equipment fee of \$15 per person.

#### **December Meeting (12/11/1990)**

Meetings are held the 1<sup>st</sup> Tuesday of each month at Wayside West at 7 PM. Dues are \$10 for membership renewal. New members pay a one-time equipment fee of \$15 per person.

#### **February Meeting (02/06/1990)**

Officers will be deciding on 1989 contributions-to-a-worthy-cause soon. Ideas so far: American Alpine Club Access Committee, Indiana Karst Conservancy, Rainforest Conservation, and Michigan Chapter of the Nature Conservancy. Phone an officer with any input.

Officers elected after 1990 will be exempt from paying dues for their elected year.

#### **January Meeting (01/02/1990)**

Meetings are held the 1<sup>st</sup> Tuesday of each month at Wayside West at 7 PM. Dues are \$10 for membership renewal. New members pay a one-time equipment fee of \$15 per person.

Note: January's meeting minutes were never published and distributed.

#### **December Meeting (12/05/1989)**

Meetings are held the 1<sup>st</sup> Tuesday of each month at Wayside West at 7 PM. Dues are \$10 for membership renewal. New members pay a one-time equipment fee of \$15 per person.

Note: We will wait until the new board meets in January and then decide to whom we would like to give our annual donations. If you have any recommendations, please speak to one of the board members.

#### **October Meeting (10/03/1989)**

Note: If anyone has any requests for equipment, please contact any of the board members. We will be spending some money on the annual Christmas Party and we will be donating \$100 to our favorite charities this year.

Mark Reisch made some proposals to help clarify our process for electing new officers to the club. A motion was made to accept his new Officer Election Procedure and adopted by unanimous consent. Anyone that would like to run for an officer position and nominations for others will be accepted at the November and December meetings.

#### OFFICER ELECTION PROCEDURE

##### I) NOMINATIONS

Nominations for officer elections will be opened at the regular November meeting and remain open until the elections.

Nominations will be accepted verbally during a regular meeting or in writing anytime.

Only current dues paying members may nominate someone or be nominated.

A member may be nominated for more than one office.

A member may nominate themselves.

The list of nominates for each office will be published in the November newsletter. A brief statement about a candidate will also be published if they submit it before the printing deadline.

##### II) ELECTIONS

If the Officers decide a quorum is present, the elections will take place during the December meeting.

The election order will be: Chairperson, Secretary, Treasurer, Equipment Manager.

Absentee votes will be accepted in writing.

Only current dues paying members may vote.

The election process will be:

- 1) Final call for nominations.
- 2) Pass out ballots.
- 3) Candidates will be given an opportunity to present a brief statement about their candidacy if they desire.
- 4) Members vote in writing or by a show of hands.
- 5) The Officers will count the votes including any absentee votes.
- 6) A 50% or greater majority vote is required to win.
- 7) In the event a 50% majority vote is not reached, the Officers will reduce the number of candidates and conduct a revote.
- 8) Any current Officer nominated for reelection will abstain from any vote counting for the office they are nominated for.

Any candidate not elected to the first office of choice is automatically nominated for the subsequent office election.

Newly elected officers will take office January 1.

#### **September Meeting (09/05/1989)**

Note: If any trip leaders have any requests for equipment, please contact any of the board members.

#### **May Meeting (05/02/1989)**

Note If any trip leaders have suggestions for new equipment purchases please submit it in writing to one of the officers.